



MEETING MINUTES

Piscataway Soccer Club Board of Directors Meeting

Thursday, August 21, 2014, 8:30 pm
Rear Meeting Room of Kerwins in Middlesex NJ

I. Attendance – Roll Call

Quorum Achieved at 8:35 pm with 8 votes (6 votes required for Quorum of 11 current voting members)
Members of the Piscataway Soccer Club Board of Directors (12 Voting members, with full board)

	Title	Name	Present	# of Votes	Delegated to	Late Arrival	Early Departure
Elected Officers (voting)	President	Mike Majorczak	<input checked="" type="checkbox"/>	Tie Breaker			
	Exec Vice President	Tom Roberts	<input checked="" type="checkbox"/>	2			
	Travel Vice Pres	George Louis-Ferdinand	<input checked="" type="checkbox"/>	2		8:46	
	Instructional Vice Pres	Jeff Sundelof	<input type="checkbox"/>	0	Chuck	Excused	
	Instructional Vice Pres	Joe Wojtowicz	<input checked="" type="checkbox"/>	1			
	Registrar	Gina Louis-Ferdinand	<input type="checkbox"/>	0	George LF	Excused	
	Treasurer	Brian Hinds	<input checked="" type="checkbox"/>	1			
	Secretary	Chuck Myers	<input checked="" type="checkbox"/>	2			
	Public Info Officer	George Roussey	<input checked="" type="checkbox"/>	1			
Appointed Positions (Voluntar)	Director of Coaching	<i>Vacant</i>	<input type="checkbox"/>	0			
	Travel Head Coach	James Watson, Go Soccer	<input type="checkbox"/>	0	Tom	Excused	
	Instructional Head Coach	Mark Lowdon, USA Soccer	<input checked="" type="checkbox"/>	1			
	Club Web Master	Christian Erdman	<input checked="" type="checkbox"/>	1			
Appointed Positions by the President (Non-Voting)	Parliamentarian	Kyle Schwarz	<input type="checkbox"/>	N/A		Excused	
	Uniforms	Sandy Ogilvie	<input type="checkbox"/>	N/A		Excused	
	Grievance Chair	Greg Stewart	<input type="checkbox"/>	N/A		Excused	
	BOE Liaison – Bldg Usage	Mike Majorczak		N/A			
	By-Laws Chair	Mike Majorczak		N/A			
	Player Eval Committee Chair	Ed Farmer	<input type="checkbox"/>	N/A		Excused	
	U8 Travel Boys Development	George Louis-Ferdinand		N/A			
	U8 Travel Girls Development	Jeff Sundelof		N/A			
	Tournament Director	Mike Majorczak		N/A			
	Nominating Committee Chair	Mike Majorczak		N/A			
Other				N/A			
				N/A			
				N/A			
				N/A			

From the PSC By-Laws 3.3 VACANCIES IN OFFICE AND DELEGATION OF AUTHORITY, paragraph H.

“In the event any officer is unavailable for a meeting said Officer may delegate a temporary replacement or may have any other member of the Board of Directors give their respective report and/or perform the duties of said Office.”

(Please note at BOD meetings, only voting board of directors are allowed to vote, though membership may partake in discussion prior to voting on a motion. A motion must be put forth by a Voting Board Member, and 2nd by a voting Board Member in order for a vote to take place. The President only casts tie-breaking votes. See above for listing of voting Board Members. All Board Meetings are open to the Membership)

II. Review of Meeting Minutes of last meeting

Review of Prior Minutes, July 2014, reviewed and approved by email prior to meeting.

III. Unfinished Business from Last Meeting:

1) Work Bond of \$50 for all Families, Travel and Instructional

Jan 2012 –

- Approved \$50 per season, details to be worked out, effective September 2012.
- *\$50 per season per family, though work hours will be per child in the club in addition to hours required at the Tournament per player not family.*
- *Little Kickers parents will not be required to submit work bond.*

May 2012 Update:

- BoD agreed to defer implementation to Spring 2012 at the earliest. Details not sufficient for Fall 2012 start. Tom Roberts suggested a small committee form to organize format and how best to execute.
- Tom Roberts & Mike DeSordi to work up proposal and rules
- Suggestions were made to review Hillsborough and Hunterdon Central PopWarner Along with West Windsor Plainsboro Soccer Club

February 2013 - Tabled

March 2013 – George LF volunteered to head up a committee to finalize the plan, for submission at the May Board Meeting on 5/16/13.

May Update:

- Committee not formed yet, GLF will reach out to membership. Need to postpone again to Spring of 2014. Christian Erdman will also review and look into other clubs how they run it.
- Kyle Schwartz suggested reviewing the Hillsborough Dukes to see how they do it.
<http://www.hillsboroughdukes.com/Page.asp?n=64765&org=hillsboroughdukes.com>

June Update: Only Joe W. (new board member) volunteered for committee.

July Update: Tabled

August Update: There are now 4 members: GLF, CE, JW, and Jeff Karibinchak

Sept Update: The VP of Monroe has offered to help and discuss what they are doing

October Update: Reviewed the Charter prepared by GLF. Proposed Timeline is:

- 3 committee meetings in Oct – Nov
- Publish Program Doc in Dec
- BoD approval to pilot in Jan 2014
- Pilot program with instructional registration in Spring 2014
- BoD approval for full rollout in Mar 2014
- Work Bond implemented for Fall registration in May 2014

November Update: Group is still meeting. Still on target for spring pilot rollout.

December Update: General discussion. Still on target for spring pilot rollout for instructional.

January Update: George LF provided copies of his Bond Proposal, long discussion ensued on same. Amount of Bond is to be \$50 per family per Season. Motion by C Erdman to approve with comments and adjustments at meeting. 2nd by Jeff S. Vote 10-0-1 approved. George LF to submit with changes for final approval by Evote by Saturday 1/25/14. To be Piloted this Spring by Instructional.

EVOTE on Work Bond ended 2/2/2014 – APPROVED 8-0-3

February Update: Looking at different web sites to manage work-bonds

March Update: Discussed work-bond sign-up procedures, web-site being set up for parents to select work items

April Update: Discussed issues.

- 50+% of work bond checks have not been handed in.
- Hard to collect the checks from coaches (who are additionally tasked with collecting the checks from parents).
- Mike M to install a lock box with a mail slot in shed at GA to allow coaches to drop them off.
- Chuck suggested that we need a dedicated coordinator.

May Update:

MOTION by Chuck Myers, but not 2nd, to temporarily remove/stop the work bond for Fall 2014. Reasons provided as follows:

- Determine what is working well, and what isn't (a lessons learned exercise)
- Find a better solution of collecting the work bond (e.g. US Mail vs drop box vs credit card)
- Ensure that work assignments for week A are scheduled with names (or teams, etc.) at least 4 weeks in advance. We can't allow parents/teams to select their work requirements near the end of the season.
- Discuss with Brian Hinds the best way to return/refund bonds. Are we really going to "hold" 600 checks and then return some of them? Do we really need Brian to write 200-500 refunds every season? Does Brian need a trusted helper ("Assistant Treasurer")?
- I urge the President/Board to create a new chairperson role for our work bond program. I suggest that Wendy (?) be offered to chair this position.
- (to GLF: I want to personally thank you for your time and efforts to research and get this program off the ground, but it has become apparent that we need a fulltime dedicated person to focus on this task. You already have a fulltime critical role in the club and I want you to be/stay successful in that.)

Issues were discussed

Jeff and Joe to provide a report on issues they encountered and improvements needed.
George LF was going to provide a final report on volunteers.

June Update: Evote ending 6/16/2014, to return all work-bond checks collected except for anyone who advised us they were not interested in volunteering, by Jeff 2nd by Joe, **passed** 6-3-2 (yes-no-abstain).

July Update: Joe W provided the following lessons learned/issues from the spring work-bond:

- Problems with collecting the work-bond checks from coaches...from parents
- The work-bond website, while useful did not require/force parents to sign up for week-A work
- No local (team level) accountability to get the work done
- Parents had ability to cancel their selected work assignment, at the last minute
- Field painting did not get done at times
- No work-bond team representative

Motion to suspend the pilot work-bond program until problems/issues are resolved was made by Jeff S, second by Chuck M, **passed** by a vote of 6-1-4 (yes-no-abstain/absent).

(This item will remain open until work-bond checks have been returned, after which this item covering the pilot program will be closed. A NEW item will be opened to track the restructuring efforts.)

August Update: George LF confirmed that all work-bond checks were destroyed and money orders will be returned (per email 8/20/14). This item is now **CLOSED**.

2) **PassBack** – We will be giving all of the items collected from the tournament to the Philadelphia Inner City soccer club

March Update: Tabled

April Update: Philadelphia Inner city club has not been returning calls to come pick up our items.

May Update: Tabled. No response from Philadelphia.

June Update: Mike to contact Bound Brook Recreation.

July Update: Tabled

August Update: Chuck and Ilia sorted all of the PassBack donations, and transported them to a member of the www.SendCharity.org (Sports Equipment Neighborhood Drive) group. They will accept future donations from us. This item is now **CLOSED**.

3) **Exploratory Committee** – On 7/17/14, motion to create an exploratory committee to merge with Middlesex YSA, by James Watson, second by George R, passed 7-1-3 (yes-no-abstain). James sighted the following:

- (1) Recent merger of Somerset Hills + Basking Ridge Mavericks + Stronghold SC, into FC Berma,
 - (2) Merger of North Hunterdon and Hunterdon FC,
 - (3) Merger discussion by the 2 Bridgewater clubs,
 - (4) Others already in existence (e.g. Scotch Plains-Fanwood, West Windsor-Plainsboro.)
- Committee members will be Mike M, Tom R, James W, and Chuck M.

August Update: Tabled.

- 4) **GA Leveling Project** - Mike Majorczak meet with the Board of Education grounds manager about initiating a leveling project at GA.

August Update: Received positive responses by the Board of Education, and the Township. Waiting on the county.

- 5) **Merchant Account** – Per Christian E, we need to open a merchant account created via the club’s banking partner. Without this, the club website cannot accept credit cards. Brian Hinds to look into this.

August Update: Brian H is looking into this. There may be a \$150 set up fee with a monthly fee. Christian to followup.

- 6) **Elks Soccer Shoot Out** – the PSC will once again assist/support this good program, on Friday Sept 19th at the HS turf (as there are no HS games scheduled).

August Update: Registration will be at 6:30 at the HS. Mark asked to set up a USA table (no issues raised).

- 7) **Instructional Ball Mastery** – Motion to offer a Friday night Instructional “Ball Mastery” program, in the fall, via USA registration (cost likely to be \$50/player), by Jeff S second by Mike M, **passed** 9-0-2 (yes-no-abstain).

August Update: This will be held Friday nights at GA from 6-7pm.

IV. New Business:

1	Buddy Ball – should we offer a program? Mark to get some info and provide it back to the board
2	
3	

V. Reports of Officers

- 1) President – Mike Majorczak
 - U9B Strikers still forming. Team manager Nidhi is working with Chuck M to get their player paperwork together.
- 2) Executive VP – Tom Roberts
 - 6 fields built so far. On schedule.
- 3) Tournament Director – Mike Majorczak
 - Update, 187 teams registered. Will be using 19 fields (just like last year). Registration CLOSED.
 - Schedule posted 8/21
 - New vendor – Kona Ice
- 4) Treasurer – Brian Hinds
 Financial Statement dated 7/30/2014 (Bank Balances were handed out. Includes Fall registration funds, but not the Fall costs)

Total Bank Balance	Approx. \$187,000
Instructional	\$

Travel	\$
Capitol Fund	\$
General Fund	\$
Field Improvement	\$

- 5) Registrar – Gina Louis Ferdinand
 -
- 6) Travel VP – George Louis Ferdinand
 - We will need to raise Travel registration fee.
 - Carding night a success. 10 teams have already completed carding
 - Problems with 10 players who are older that we thought. Having to move them to older teams.
 - Need to move 1 player down to the U12B Rockets
- 7) U8 Development – Jeff Sundelof & George Louis Ferdinand
 -
- 8) VPs – Jeff Sundelof & Joe Wojtowicz
 - Little Kickers registration money does not support the club Field Improvement. (Instructional budget concerns)
 - Looking ot have a USA Trainer at U6 games on Saturdays to help young refs, acting as a “site marshal”. Again, budget concerns may delay/prevent this.
 - Meeting with parents went well, they are excited
- 9) Public Information Officer – George Roussey
 - Next newsletter right after the tournament
- 10) Director of Coaching – (Vacant)
 -
- 11) Travel Head Coach – James Watson of Go Soccer
 -
- 12) Player Evaluation Committee (PEC) Report – Ed Farmer
 -
- 13) Instructional Head Coach – Mark Lowdon of USA Soccer
 -
- 14) Parliamentarian – Kyle Schwartz
 -
- 15) Webmaster – Christian Erdman
 - Blue Sombrero made a change that created bad links. Called them. Had to rebuild the links
- 16) Secretary – Chuck Myers
 - Request to the HS for Futsal, F-class, and E-class is in.
- 17) By-Laws Committee – Mike Majorczak
- 18) Other Reports?

IV. Concerns of Teams:

- 1)

V. Concerns of Members:

1)

VI. Adjournment

Motion to Adjourn at 9:33 pm by Christian, 2nd by Tom, Vote 11-0-0. Meeting Adjourned.

VII. Calendar

August 2014

8/3 Fall Instructional Registration closes at 11:30 pm (\$50 Late Fee/Wait List starts)

8/7 Travel Player Carding Night (location TBD) 7:00 pm

8/9 Travel (& Tournament) Field Building Starts

8/10 Fall Instructional Registration Cut-OFF at 11:30 pm (\$50 Late Fee ENDS)

No Fall Instruction Registrations Accepted after this date.

8/21 Travel Coaches Meeting (location TBD) 7:00 – 8:00 pm

8/21 Instructional Coaches Meeting (location TBD) 7:00 – 8:00 pm

8/21 Board Meeting at Kerwin's 8:30 pm

8/24 Instructional Field Building (New Market)

TBD Initial Instructional Insurance List sent to NJYS

September 2014 (Back Ground Checks required every Even Year)

9/1 Projected start of Travel Training

9/6-7 Fall Classic Tournament – Club Fundraiser

9/8 Projected Start of Instructional Training

9/11 General Membership Meeting (PHS Patton Cafeteria B) 7:00 – 8:00 pm

9/11 BOD meeting @ Kerwins, 8:30 pm

9/13-14 Projected Start of Travel Season

9/13 Projected Start of Instruction Season

9/15 Begin advertisement of 2015 Winter Futsal League

9/15 Begin advertisement of 2015 Summer Select

TBD MIDNJ S.A.G.E Meeting 7:30 pm at Piscataway High School Performing Arts Center

TBD PSC and Elks Soccer Shoot at PHS Stadium 7:00 p.m. Set up Time at 6:30 p.m.

9/27 Superchiefs Band Festival, Green Acres closed as of 12 pm, no games after 12 pm

9/30 **Update Instructional Listing of Players sent to NJYS**

October 2014

10/1 set up F-License class for Dec

10/1 set up E-License class for ??

10/1 Begin advertising for winter Futsal League

10/15 Spring Travel Registration Opens

10/16 Board Meeting at Kerwin's 7:30 pm

TBD interest meeting for 2015 Summer Select and sign-up

November 2014

11/1 Instructional Registration Opens

11/13 Instructional Coaches Meeting (location TBD) 7:00 pm

11/15 Travel Registration Cut-Off \$50 Late Fee Applicable

11/15 Projected end of Instructional Season

11/16 Instructional Field Closing – Put Away Goals

11/20 Board Meeting at Kerwin's 6:00 pm – Annual Turkey Dinner

December 2014

TBD F-License Coaching Class at Piscataway HS, 100 Behmer Rd

- 12/5 classroom session room F100, 6:30-9:30 pm

- 12/7 practical session on turf field, 8:00am – 2:00 pm (Gym Floor as Back Up)

TBD Date for E-License Coaching Class at Piscataway HS not to conflict with Futsal or Wrestling

12/11 General Membership Meeting (PHS Patton Cafeteria B) 7:00 – 8:00 pm

12/11 Board Meeting at Kerwin's 8:30 pm